



འབྲུག་གི་གནས་ཚད་ལས་ཁང་།

BHUTAN STANDARDS BUREAU
PRODUCT CERTIFICATION SCHEME



RENEWAL FORM

The Head,
Bhutan Standards Bureau,
Thimphu, Bhutan.

Sir/Madam,

I would like to apply for renewal of license for use of “Standard Mark” or “Certificate of Product Conformity” as per the relevant standards. The details of the firm and products are as recorded below:

1. Name of the firm

2. Address

Please provide both corporate and factory addresses

3. Contact persons

Please provide names of at least two contact persons with mobile numbers and email addresses:

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Issue No.: 01

Approved by Head,
PCS

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4. Details of license/certificate for renewal

License/certificate number	
Product category	
Product brand	
Grade/type/class	
Product standard	

5. Documentation

The following documents are mandatory to be submitted with this application:

- Valid trade license issued by the Department of Trade
- Trade mark registration issued by the Ministry of Economic Affairs (if available)
- Valid calibration certificates for measuring/testing instruments
- Latest In-house test report
- Latest third party test report from an accredited laboratory
- Renewal application fee of Nu. 750.00 per product per brand
- Product catalogue and latest price structure
- copy of last certificate issued by BSB

Declaration:

I/we hereby declare that the information furnished above is true and complete. I understand that any false or inaccurate information shall render my application invalid, or shall result in cancellation of Certification if it is already granted.

Signature:

Name:

Designation:

Date of application:

Seal of firm

The Application must be signed by the CEO of the firm or authorized representative in his absence

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